

**AMENDED 04/21/2015**  
**Summary of Solicitation**  
**for Juvenile Court Legal Services Contract**

Coconino County is soliciting private practitioners to enter into a contract to provide indigent defense legal services. More specifically, the contract is for representation of children, juveniles and adults in delinquency, dependency, severance and title 8 guardianship matters. It is also to serve occasionally as a guardian ad litem or represent a witness in such matters. The contract is for one (1) year, effective July 1, 2015, and renewable for three additional years thereafter.

The contract will require the acceptance of 50 court cases. Cases filed as dependencies will count as one case. Cases filed as delinquencies will count as one-half case. Cases still active after twelve months are billable and will count as one half-case count.

The contract will pay \$62,500 for one (1) year and the payments are quarterly. If the contract is renewed, the county may agree to increases in the fee. An additional \$600 fee will be paid for each subsequent year of representation on an open dependency, severance or Title 8 guardianship case.

The county does require that you carry professional, commercial liability, automobile and workers' compensation insurance. Lawyers Professional Liability should be in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence and One Million Dollars (\$1,000,000.00) aggregate. General Commercial Liability should be in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence and One Million Dollars (\$1,000,000.00) aggregate. Automobile Liability should be in an amount not less than Three Hundred Thousand Dollars (\$300,000.00) per occurrence and Three Hundred Thousand Dollars (\$300,000.00) aggregate.

Although it is not a requirement, applications by "teams" of two or more attorneys will be favorably considered. Sole practitioners should have suitable back-up counsel.

If you are interested in applying for this contract, please submit a letter of intent to the Legal Defender's Office, along with any other documents that you wish the county to consider. Copies of the prior contract are available upon request. The deadline for applications will be Thursday, April 30, 2015 at the close of business.

After review of the applications, the county will make a selection within a few days. A draft contract will be provided to the selected attorneys and upon their signature, submitted to the County Manager and Board of Supervisors for their approval.

If you have any questions, please contact the Legal Defender's Office.